

FIRE RISK ASSESSMENT

for

Radclive Dairy Farm
Bed & Breakfast
Radclive Road
Gawcott
Buckingham
MK18 4AA

Date: 1st November 2007

ACTIVITY / LOCATION	HAZARD(S)	PEOPLE at RISK	RISK(S)	CONTROL / PREVENTATIVE MEASURES	FURTHER ACTION(S)? Y / N
Bedrooms	Ignition sources:- Switches Lights Smoking Electrical appliances	Guests Visitors Staff	Fire Fume Smoke	RCD Trip installation on all 240v supplies. NO SMOKING communicated on web site and guests notified on arrival. Smoke detectors located in room above entrance door. Tested weekly. Guests informed of "Action in case of Fire" on arrival. Daily cleaning. Inspection of portable electrical equipment. Maintenance of electrical equipment by qualified person. Fire Extinguisher located on landing.	Record maintenance / service of RCD equipment. Appliance Testing. Record smoke alarm testing. Insert NO SMOKING reference in 'conditions'. Extinguisher servicing.

Bedrooms	Combustible material:- Furnishings. Gusts belongings Waste	Guests Visitors Staff	Fire Fume Smoke	(Fire resistant items as BSI xxxx) Waste removed daily. No action appropriate for guests belongings.	
Guests Lounge	Ignition sources:- Switches Lights Smoking Electrical appliances:- TV, lamp, radio.	Guests Visitors Staff	Fire Fume Smoke	Fire resistant items as BSI xxxx) Waste removed daily. No action appropriate for guests belongings.	
Guests Lounge	Combustible / flammable material:- Carpets Furnishings Guests belongings	Guests Visitors Staff	Fire Fume Smoke	(Fire resistant items as BSI xxxx) Waste removed daily. Guests asked to remove belongings when retiring for the night.	

Kitchen.	Ignition sources- Electrical appliances. Smoking	Guests Visitors Staff and contractors		All equipment switched off at night / when not in use. Maintained by qualified personnel.	Fit smoke detectors.
Kitchen.	Combustible / flammable material:- Carpets Furnishings Guests' belongings			(Fire resistant items as BSI xxxx) No guests' belongings.	
Lightning	Fire	As above	Fire Smoke	This is considered to be possible with the location of the premises. No precautionary measures are financially practical e.g. lightning conducting rod / strap.	
Contractor maintenance	All work involving ignition sources, flame, electrical work, gas or combustible material	Guests Visitors Staff	Explosion Fire Spills	Owner is a qualified engineer, competent and experienced in all aspects of general maintenance work. Qualified contractors used where legally required e.g Corgi	

Waste	Combustible material. Aerosol cans	As above	Fire Spills	Waste secured. Weekly pick up by services.	
Sabotage	Combustible / flammable material. Combustible material. Electrical equipment		Fire Explosion	No highly flammable material on premises. Access to out buildings secured. Detection & Warning, systems installed. Smoke Sensor / Alarms installed. Annual inspection & testing (external services) Security system in place – maintained. Alarm System Fire Extinguishers	
Fire & fire fighting.	Fire Explosion Smoke Electric shock Fumes Visibility / poor lighting Breaking glass	Guests Visitors Staff Contractors	Injury Fire	Instruction on action required given on arrival to guests.	